

Process Note :

Please find the below process and documentation list required for deposit placement with PNB Housing.

* Hard copy of application form along with physical application form and KYC documents need to be submitted with PNBHFL Branch within 3 days of fund transfer/ cheque submission.
* All KYC documents need to be self-attested by the deposit holder / authorized signatories.
* Cheque / RTGS / NEFT needs to be done in the below mentioned bank account.
* Copy of cheque along with deposit slip is required which has been deposited in bank.
* Third party cheque/payment is not acceptable.
* Documents list is mentioned below for Individual / Trust and Corporate category of investors.
* Correction and Whitener on application is not allowed.

**Branch Address to submit application forms.**

|  |
| --- |
| **Address** |
| **Samir Sanghvi / Paresh Vedpathak** |
|  |
| **PNB Housing Finance Ltd.** |
| Office No 4,5,6 Ground Floor, wadia Bldg, |
| Dalal Street, Opp BSE gate no 2 |
| Fort ,Mumbai 400001 |

**Documents for Individuals**

* Application Form duly signed with all deposit holders.
* Photograph with cross signature of all deposit holders.
* I’d and Address proof required with duly signed of all deposit holders.
* Aadhar Card, Driving Licence, Passport, Voter Id. Will be consider as address proof.
* **Bank Statement will not be considered as address proof in case of Individual Deposit**.

**Documents For Corporate Deposits**

* Corporate FD application form -  Photograph of authorised signatories Sign and Stamp.
* MOA /AOA - sign and stamp.
* Certificate of incorporation - sign and stamp.
* Company pan card - sign and stamp.
* company address proof - sign and stamp.
* Board resolution copy - sign and stamp.
* List of Directors - sign and stamp.
* KYC of director's ( photo , Pan card, Aadhaar Card) - self sign on kyc.
* Cheque “ PNB Housing Finance Ltd” / if RTGS / NEFT transfer then cancelled cheque copy required.

**Documents For Trust Deposits**

* FD application form – Sign and Stamp - Retail Application.
* Trust Deed copy – Sign and Stamp
* Trust Pan card copy – Sign and Stamp
* Trust address proof – Sign and Stamp ( for bank statement required latest 3 months).
* Board resolution on trust letter head – Sign and stamp ( all trustees )
* List of trustees on trust letter head - Sign and stamp ( all trustees )
* KYC of trustees – Sign - pan card , Aadhar card.
* Photos of trustees
* Cheque “ PNB Housing Finance Ltd” / if RTGS / NEFT transfer then cancelled cheque copy required.

* All the above documents should be self-sign with stamp.

**Bank Details For RTGS / NEFT and deposit of cheque**

**Please find below bank details for PNB Housing Finance Ltd for RTGS & NEFT Payments.**

**Name of Bank –                HDFC Bank Ltd – New Delhi Dwarka Branch**

**Beneficiary Name –         PNB Housing Finance Ltd**

**Type of Account –            Current Account**

**Account No –                     57500000413104**

**IFSC Code –                        HDFC0000249**

|  |  |  |  |
| --- | --- | --- | --- |
| B**ranch** | **Account number** | **Account Title** | **IFSC Code** |
| Delhi /Mumbai | 57500000413104 | PNB Housing Finance Limited | HDFC0000249 |

Kindly provide the clients details with UTR Number with date once payment is done and send all documents and application at Fort Branch.

**Contact Details of concern person in PNB Housing Finance Mumbai**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Designation** | **Contact details** | **Email id** |
| Samir Sanghvi | Relationship Manager | 9833710167 | [samir.sanghvi@phfl.co](mailto:samir.sanghvi@phfl.co)m |
| Paresh Vedpathak | Customer Service Support | 8657532084 | Paresh.vedpathak@pnbhousing.com |
| Vishal Bhimjiyani | Regional Manager | 7738160480 | [Vishal.bhimjiyani@pnbhousing.com](mailto:Vishal.bhimjiyani@pnbhousing.com) |